

**Pittsburgh Social Venture Partners  
Partner Engagement Opportunities**

Project Name/Investee	What we need	Skills Required
<p><b>Partner Recruitment – Diverse Ethnic Backgrounds</b>  (Benter &amp; Heinz Endowments \$)</p>	<p>We need a few partners to devise the strategy and implement the specific steps we will take in 2007 to insure new partners, particularly new partners of diverse ethnic backgrounds. Much discussion has taken place, some plans partially implemented. Need to Implement. Help us profile the ideal partner.</p> <ul style="list-style-type: none"> <li>• Host focus group with current and former partners from ethnic minorities to gain insights of how best we can reach potential partners of diverse ethnic backgrounds.</li> <li>• Use these individuals as resources/advisors in unique ways</li> </ul>	<p>Join John Denny and Jerry Cozewith to focus our work efforts here.</p> <ul style="list-style-type: none"> <li>• Appreciative inquiry, or focus group management</li> <li>• Team leadership,</li> <li>• Taking ideas, documenting them and turning them into actionable steps to increase the number and diversity of our partners.</li> </ul> <p>▪ <i>Passion for the mission of PSVP and for our future survival.</i></p>
<p><b>Grant Review Committee</b></p>	<p>On December 13<sup>th</sup> we will convene the Grant Review committee (subcommittee of the Investment Committee) to run the Grant process from January through April 2007.</p> <p>Partners need to commit varying levels of personal time, although most of the meeting times have been set for after work hours or late in the day.</p> <p>We'd like to get between 8 and 10 partners. So far the following partners have signed up: Marion Lewis, Selena Schmidt, Bethany Davidson, Jerry Cozewith, Tom Canfield and Angela Mangino.</p>	<ul style="list-style-type: none"> <li>• Interest in the grant process</li> <li>• Interest in choosing newest agencies for our time and money.</li> <li>• <i>The reason you joined PSVP!</i></li> </ul>
<p><b>PSVP Community Advisory Council</b></p>	<p>Establish a Community Advisory Council that will support PSVP's efforts to learn about the issues facing at-risk kids and to help us reach out to and attract individuals in the minority communities.</p> <p>The Community Advisory Council will help PSVP learn about research in our focus areas, individuals and/or agencies leading new or innovative efforts to address the underlying issues, refer PSVP to potential speakers for education events, link PSVP with potential participants in the poverty simulation. This will include:</p> <ul style="list-style-type: none"> <li>• Development of a charter for the committee</li> <li>• Identify community leaders to be invited to be a part of the advisory council.</li> <li>• Be clear on expectations --- time commitment, purpose</li> <li>• Host the semi-annual meetings with the council to obtain much needed information from the council</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting management</li> <li>• Facilitation</li> <li>• Prepare for and attend Community Advisory Council meetings, take notes/minutes and follow-up on action items.</li> <li>• Provide updates and status reports to oversight committee</li> <li>• Willing to take full advantage of this community council to benefit PSVP and our Investees.</li> </ul>

	<p>members</p> <ul style="list-style-type: none"> <li>• Solicit from all partners prospective members of the council</li> <li>• Work with staff to invite community members to become a part of the advisory council.</li> <li>• Identify how this council will link to or report to an existing PSVP internal committee</li> </ul> <p><i>Looking for 1 additional person to work with staff to get the Advisory committee up and running, staffed and providing input for next year's programs and Grant review process. Could require a few hours a week in the first month or so, then time requirement focuses around semi-annual meetings.</i></p>	<p><i>Cindy Rothenberger</i> <i>Tricia Levander</i></p>
<b>Partner Engagement</b>	<p>An ad hoc committee that becomes operational as we welcome new partners. This small team (2-3 partners) will meet with new partners, learn of their interests and suggest how best to connect with work of PSVP and our Investees.</p> <p>As of 11/9/06 committee members include Jeanette Thomas.</p>	<ul style="list-style-type: none"> <li>• Ability to meet for coffee/breakfast or lunch with new partners</li> <li>• Make calls to welcome them and offer suggestions on how to connect with our work</li> <li>• Follow up to help them feel welcome by engaging in the work of PSVP.</li> </ul>
<b>PSVP Marketing Committee</b>	<p>Reconstitute the communications committee to identify the priority issues to insure progress toward our strategic goals; Create new logo.</p> <p>As of 12/4/06, Andrea Fitting agreed to serve on this committee</p>	<ul style="list-style-type: none"> <li>• Quarterly meetings, phone calls if needed</li> <li>• Interest &amp; knowledge in marketing, PR, web site usage, ID our target audience.</li> </ul>
<b>Investment Manager</b>	<p>We've identified the need for a specific role associated with each of our Investee Teams. We've termed this role the Investment Manager, and this position, second chair to the Lead Partner, will help perform many of the administrative functions associated with each set of deliverables for each Investee. This enables a partner, not familiar with the work underway with that Investee, to learn and provide much needed support for the Lead Partner.</p> <ul style="list-style-type: none"> <li>• Documenting and updating on a regular basis the work plan and deliverables</li> <li>• Provide status reports to the Investment Committee; to staff when needed</li> <li>• Call/schedule the meetings; take notes and post them to the SharePoint Portal.</li> <li>• Identify needed resources and help the Lead Partner recruit additional partners to join the team.</li> <li>• Track time in Salesforce.com</li> <li>• <i>Investment Managers needed for the following:</i> <ul style="list-style-type: none"> <li>○ <i>A Child's Place at Mercy</i></li> <li>○ <i>CASA</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Time commitment varies by the Investee and the Lead Partner, but most likely requires some flexibility in schedule as most Investee meetings take place during the work day.</li> <li>• Project Management</li> <li>• Note/taking, meeting summaries, document deliverables and track progress.</li> <li>• Tenacity</li> <li>• Current Investment Managers: <ul style="list-style-type: none"> <li>• Jeaneen Zappa – Every Child</li> <li>• Bethany Davidson – UYA/YW/BH</li> <li>• Joy Braunstein – Gwen's Girls</li> </ul> </li> </ul>